

CHANGE ORDER MEMORANDUM

CEM-4903 (REV 06/2016)

Page 1 of 2

DATE _____

TO			FILE	
FROM			CONTRACT NO. _____	
			CO-RTE-PM _____	
			FED NO. _____	
CHANGE ORDER NO. 5A	SUPPLEMENT NO.	CATEGORY CODE CEPM	CONTINGENCY BALANCE (Including this change) \$ _____	
CHANGE ORDER AMOUNT \$ -335.00			HEADQUARTERS APPROVAL REQUIRED? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
SUPPLEMENTAL FUNDS PROVIDED \$ _____			IS THIS REQUEST IN ACCORDANCE WITH ENVIRONMENTAL DOCUMENTS? <input type="checkbox"/> YES <input type="checkbox"/> NO	
ORIGINAL CONTRACT TIME: _____ DAY(S)	TIME ADJUSTMENT THIS CHANGE: 0 DAY(S)	PREVIOUSLY APPROVED TIME ADJUSTMENTS: _____ DAY(S)	PERCENTAGE TIME ADJUSTED (Including this change) _____ %	TOTAL # OF UNRECONCILED DEFERRED TIME (Including this change) _____

THIS CHANGE ORDER PROVIDES FOR (Use additional pages as needed):

This change order provides for:

Eliminating the foliage protectors shown under the plant list remarks column on plan sheet PL-1 and replacing Plant No. 7 with Plant No. 8 on the plan sheet PP-4.

Reason for Change:

The district landscape architect has determined that foliage protectors are not needed on this project. The full quantity of Plant No. 7 on plan sheet PP-4 should have been replaced with Plant No. 8 but was not corrected before bid opening. Attached is a letter from the district landscape architect requesting and justifying these changes.

Method of Payment:

The contractor submitted a cost breakdown for highway planting. The price for foliage protectors is \$1.50 ea., Plant No. 7 is \$15.00 ea, and Plant No. 8 is \$20.00 ea.

This change order provides for a payment adjustment at agreed lump sum to Bid Item 36 (Lump Sum), "Highway Planting," based on the submitted prices.

The deleted portion of Bid Item 36 (Lump Sum), "Highway Planting," is subject to Section 9-1.06, "Eliminated Items," of the *Standard Specifications*. The contractor purchased no material, did not work on foliage protectors, and thus incurred no costs. Therefore, no adjustment in compensation is warranted.

There will be no payment adjustments to cost-breakdown line items Plant No. 7 and Plant No. 8 for quantity increases and decreases more than 25% of the Bid Item List in accordance with Section 9-1.06, "Changed Quantity Payment Adjustments," of the *Standard Specifications* for this change.

Time Adjustment:

This change order does not affect the controlling activity; therefore, no time adjustment is warranted.

CHANGE ORDER NUMBER		SUPPLEMENT NO	CONTRACT NUMBER	DATE
5A				

CONCURRED BY:		ESTIMATE OF COST	
CONSTRUCTION ENGINEER/BRIDGE ENGINEER	DATE	THIS REQUEST	TOTAL TO DATE
PROJECT ENGINEER	DATE	ITEMS	
PROJECT MANAGER	DATE	FORCE ACCOUNT	
FHWA REP.	DATE	AGREED PRICE	
ENVIRONMENTAL	DATE	ADJUSTMENT	(\$335.00)
MAINTENANCE	DATE	TOTAL	(\$335.00)
OTHER (SPECIFY)	DATE	FEDERAL PARTICIPATION	
HQ OR DISTRICT PRIOR APPROVAL BY	DATE	<input type="checkbox"/> PARTICIPATING <input type="checkbox"/> PARTICIPATING IN PART <input type="checkbox"/> NONE	
RESIDENT ENGINEER SIGNATURE	DATE	<input type="checkbox"/> NON-PARTICIPATING (Maintenance) <input type="checkbox"/> NON-PARTICIPATING	
		FEDERAL SEGREGATION (If more than one funding source or P.I.P. type)	
		<input type="checkbox"/> CHANGE ORDER FUNDED PER CONTRACT <input type="checkbox"/> CHANGE ORDER FUNDED AS FOLLOWS	
		FEDERAL FUNDING SOURCE	PERCENT